

**REQUIREMENTS FOR THE BACHELOR OF ARTS**  
**COLLEGE OF ARTS AND SCIENCES**  
 THE UNIVERSITY OF OKLAHOMA

For Students Entering the Oklahoma State System for Higher Education:  
**Summer 2009 through Spring 2010**

Minimum Credit Hours and Grade Point Averages Required			
Total Hours —	120	Upper-Division Within Total	48
Major Hours —	39		
<b>Grade Point Averages:</b>			
Overall & Major: Combined OU/Transfer - <b>2.00</b> OU - <b>2.00</b>			
<b>48 Upper-Division Hours REQUIRED</b>			

Public Affairs and Administration  
**B805**  
 Bachelor of Arts

**OU encourages students to complete at least 30 hours of applicable coursework each year to have the opportunity to graduate in four years.**

**GENERAL EDUCATION AND COLLEGE REQUIREMENTS**  
**Courses graded P/NP will not apply.**

Courses for fulfillment of General Education and College of Arts & Sciences requirements must be from the approved General Education course list published in the Class Schedule or at <http://www.ou.edu/enrollment/home/>

**University-Wide General Education (minimum 40 hours) and College of Arts and Sciences Requirements**

**Core Area I: Symbolic and Oral Communication** (9-22 hours, 3-6 courses)

- a. **English Composition** (6 hours, 2 courses)
1. English 1113, Principles of English Composition
  2. English 1213, Principles of English Composition
- b. **Foreign Language** (0-13 hours in the same language)  
 The College of Arts and Sciences requirement *cannot be met by high school coursework*.
1. Beginning Course (0-5 hours) \_\_\_\_\_
  2. Beginning Course, continued (0-5 hours) \_\_\_\_\_
  - ◆ 3. Intermediate Course (2000 level, 0-3 hours). \_\_\_\_\_  
 One course at the intermediate level or demonstrated competency at that level.
- c. **Mathematics** (3 hours, 1 course). \_\_\_\_\_

**Core Area II: Natural Science** (7 hours, 2 courses) including one laboratory component.

- ◆ **1. Biological Science** \_\_\_\_\_  
 Chosen from the following approved General Education designators: BIOL, BOT, HES, MBIO, or ZOO.
- ◆ **2. Physical Science** \_\_\_\_\_  
 Chosen from the following approved General Education designators: AGSC, ASTR, CHEM, GEOG, GEOL, GPHY, METR, or PHYS.

**Core Area III: Social Science** (6 hours, 2 courses)

1. Political Science 1113, American Federal Government
2. \_\_\_\_\_

**Core Area IV: Humanities** (18 hours, 6 courses)

- a. **Understanding Artistic Forms** (3 hours, 1 course) \_\_\_\_\_
- b. **Western Civilization and Culture** (6 hours, 2 courses)
1. History 1483, U.S., 1492-1865, **or** History 1493, U.S., 1865-Present,
  2. \_\_\_\_\_ (excluding HIST 1483 and 1493)
- c. **Non-Western Culture** (3 hours, 1 course): \_\_\_\_\_
- d. **Additional Core IV Humanities courses** (6 upper-division hours, 2 courses at the 3000- 4000-level). Must be outside the major and selected from Understanding Artistic Forms, Western Civilization and Culture, or Non-Western Culture.
- ◆ 1. \_\_\_\_\_
  - ◆ 2. \_\_\_\_\_

**Core Area V: Senior Capstone Experience** (3 hours, 1 course): \_\_\_\_\_

◆ College of Arts and Sciences Requirements: College requirements are not automatically fulfilled by a previous degree.

**Computer Literacy Requirement** — Students must demonstrate computer proficiency which includes the competent use of a variety of software and networking applications. This requirement may be satisfied by:

1. A high school computer science course that meets curricular requirement; **or**
2. Completion of a college-level course that requires competent use of computing; **or**
3. Completion of a university computer proficiency assessment test.

**The Department of Political Science does not permit major coursework to also fulfill General Education or College of Arts & Sciences Requirements.**

**MAJOR REQUIREMENTS**                      **MAJOR REQUIREMENTS - continued**

**Thirty-nine hours of major credit required; 33 must be Political Science and six hours from approved courses outside the department.**

**POLITICAL SCIENCE**

- Introductory courses:
- |      |                              |   |  |
|------|------------------------------|---|--|
| 2013 | Intro. to Political Analysis | 3 |  |
| 2173 | Administration and Society   | 3 |  |
| 2223 | Making Public Policy         | 3 |  |
- Eighteen hours of public administration and public policy core courses:
- |      |   |  |  |
|------|---|--|--|
| CAS  | 2033 Intro. to Non-Profit Sector                        |  |  |
| 3043 | Gender, Power & Leadership in Politics & Administration |  |  |
| 3113 | Bureaucracy & Citizenship                               |  |  |
| 3123 | Social Statistics (or SOC 3123)                         |  |  |
| 3133 | Politics & Public Administration                        |  |  |
| 3170 | Problems in Public Admin.                               |  |  |
| 3173 | Theory of Public Organizations                          |  |  |
| 3183 | Politics of Government Budgeting                        |  |  |
| 3193 | Nonprofits and Government                               |  |  |
| 3220 | Topics in Public Policy                                 |  |  |
| 3233 | Environmental Policy & Admin.                           |  |  |
| 3243 | Health Policy   |  |  |
| 3253 | Human Resource Management                               |  |  |
| 3303 | Government of Oklahoma                                  |  |  |
| 3313 | Urban Government & Politics                             |  |  |
| 3323 | State Government  |  |  |
| 3910 | Government Internship*                                  |  |  |
| 3913 | Public Opinion & Survey Research                        |  |  |
| 3960 | Honors Reading*   |  |  |
| 3970 | Honors Seminar  |  |  |
| 3980 | Honors Research*  |  |  |
| 3990 | Independent Study*                                      |  |  |
| 4033 | Capitol/Community Scholars*                             |  |  |
| 4043 | Public Policy Implementation                            |  |  |
| 4143 | Policy/Program Evaluation                               |  |  |
| 4193 | The Profession of Public Mgt.                           |  |  |
| 4213 | Regulatory Policy                                       |  |  |
| 4220 | Problems in Public Policy                               |  |  |
| 4223 | Public Policy Analysis                                  |  |  |
| 4233 | Science, Tech. & Pub. Policy                            |  |  |
| 4603 | Comparative Public Policy                               |  |  |
| 4990 | Independent Study*                                      |  |  |

- Three hours in American Political Institutions chosen from:
- |      |                                |  |  |
|------|--------------------------------|--|--|
| 3143 | U.S. Congress                  |  |  |
| 3163 | American Presidency            |  |  |
| 4273 | Constitutional Interpretation  |  |  |
| 4283 | Civil Rights & Civil Liberties |  |  |

Six hours outside the Department from:  
 Any upper-division course in statistics or Accounting (ACCT), Economics (ECON), or Management (MGT).

- |      |  |  |   |
|------|--|--|---|
| 4203 | Capstone Seminar in Public Affairs & Administration<br>(The senior capstone course must be completed with a grade of C or better.) |  | 3 |
|------|--|--|---|

**MAJOR SUPPORT REQUIREMENTS**

These courses may not apply toward the 39 major credit hours required for graduation.

**ECONOMICS**

- |      |                           |  |   |
|------|---------------------------|--|---|
| 1113 | Princ. of Economics-Macro |  | 3 |
| 1123 | Princ. of Economics-Micro |  | 3 |

**Free Electives**

Electives to bring total applicable hours to 120 including 48 upper-division hours.

- |  |       |  |   |
|--|-------|--|---|
|  | _____ |  | 3 |
|  | _____ |  | 3 |
|  | _____ |  | 3 |
|  | _____ |  | 3 |
|  | _____ |  | 3 |
|  | _____ |  | 3 |

\* Maximum of six hours credit from 3910, 3960, 3980, 3990, 4033, or 4990 may apply. Each course may be taken only once. **Course content must be PAA related.**

## INFORMATION CONCERNING GENERAL RULES, REGULATIONS AND MINIMUM REQUIREMENTS

**TOTAL HOURS:** A minimum of 120 semester hours acceptable toward graduation must be completed.

**UPPER-DIVISION HOURS:** A minimum of 48 upper-division semester hours acceptable toward graduation must be completed. OU courses numbered 3000 or above are upper-division. Transfer work is counted as lower-division or upper-division credit depending on the level at which it was offered at the institution where it was earned. Two-year college work is accepted only as lower-division credit.

**ARTS AND SCIENCES HOURS:** At least 80 semester hours of liberal arts and sciences courses are required for a BA degree. At least 55 semester hours of liberal arts and sciences courses are required for a BS degree.

**MAJOR WORK:** A minimum of 30 semester hours must be earned in the major, including a minimum of 15 credit hours at the upper-division level.

**PASS/NO PASS ENROLLMENT:** A maximum of 16 semester hours of free elective credit may be attempted under this option.

**INDIVIDUAL STUDIES (e.g., courses titled "Independent Study"):** A maximum of 12 total semester hours may be counted toward graduation, excluding Honors Reading and Honors Research.

**P.E. COURSES:** No physical education activity courses will be counted toward the 120 semester hours of acceptable credit for graduation.

**SENIOR INSTITUTION HOURS:** A minimum of 60 semester hours applied toward graduation must be earned at senior (4-year) institutions.

**RESIDENCY:**

- At least 15 of the final 30 hours applied toward the degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the awarding institution.
- At least 15 semester hours of upper-division major work must be completed in residence at OU.
- OU correspondence courses are **not** considered resident credit.
- Credits earned via examination are neither resident nor nonresident credit.

**GRADE POINT AVERAGES:** Students must earn a minimum overall 2.00 for each of the following: Combined Retention GPA (all college grades), OU Retention GPA, GPA for all major courses, and GPA for all major courses taken at OU. Some schools and departments of the College have higher minimum grade point averages required for their students.

**SPECIAL DEGREES:** Students may qualify for an Honors degree (cum Laude, Magna cum Laude, or Summa cum Laude) by completing specific requirements of the Honors College. A degree will be earned with Distinction if the student completes at least 60 semester hours at OU with at least a 3.60 combined retention GPA and OU retention GPA. A degree will be earned with Special Distinction if the student completes at least 60 semester hours at OU with at least a 3.90 combined retention GPA and OU retention GPA.

**APPLICATION FOR GRADUATION:** Students must apply for graduation during the term in which they complete their degree requirements in order to graduate in that term. Application forms are available from the College of Arts and Sciences Academic Services office, Ellison Hall, Room 124. The deadline for completion of all coursework to graduate in a particular term is the last day of classes in that term.

### Refer to the OU General Catalog for more complete information.

#### Suggested Semester Plan of Study — Public Affairs and Administration - B805

This plan shows one possible grouping of courses that would allow students to graduate in four years. Please refer to the front of the degree checklist for official requirements. Students must consult with College of Arts and Sciences and/or Department of Political Science academic advisers to verify that courses selected each semester fulfill the recommended plan and satisfy university, College of Arts and Sciences, and Public Affairs and Administration major requirements.

Year	FIRST SEMESTER	Hours	SECOND SEMESTER	Hours
<b>FRESHMAN</b>	ENGL 1113, Principles of English Composition (Core I)	3	ENGL 1213, Principles of English Composition (Core I), <b>or</b>	3
	HIST 1483, United States 1492-1865, <b>or</b>	3	EXPO 1213, Expository Writing (Core I)	
	1493, United States 1865-Present (Core IV)		MATH (Core I)	3
	Understanding Artistic Forms (Core IV)	3	P SC 1113, American Federal Government (Core III)	3
	Free Elective, lower-division	3	Natural Science without lab (Core II)	3
	Free Elective, lower-division	3	Western Civilization & Culture (Core IV)	3
	<b>TOTAL CREDIT HOURS</b>	<b>15</b>	<b>TOTAL CREDIT HOURS</b>	<b>15</b>
<b>SOPHOMORE</b>	ECON 1113, Principles of Economics–Macro	3	ECON 1123, Principles of Economics–Micro	3
	P SC 2173, Administration and Society	3	P SC 2013, Introduction to Political Analysis	3
	Beginning Foreign Language (Core I)	5	P SC 2223, Making Public Policy	3
	Non-Western Culture (Core IV)	3	Beginning Foreign Language continued (Core I)	5
	<b>TOTAL CREDIT HOURS</b>	<b>14</b>	<b>TOTAL CREDIT HOURS</b>	<b>14</b>
<b>JUNIOR</b>	Public Administration Major Elective, upper-division (3000-4000-level)*	3	Public Administration Major Elective, upper-division (3000-4000-level)*	3
	Public Administration Major Elective, upper-division (3000-4000-level)*	3	Public Administration Major Elective, upper-division (3000-4000-level)*	3
	Humanities, upper-division, outside major (Gen. Ed.)	3	Humanities, upper-division, outside major (Gen. Ed.)	3
	Intermediate Foreign Language	3	Major Elective Outside the Department <sup>‡</sup>	3
	Natural Science with lab (Core II)	4	Free Elective, upper-division (3000-4000-level)	3
	<b>TOTAL CREDIT HOURS</b>	<b>16</b>	<b>TOTAL CREDIT HOURS</b>	<b>15</b>
<b>SENIOR</b>	American Political Institutions Major Elective, upper-division <sup>†</sup>	3	P SC 4203, Capstone Seminar in Public Affairs & Admin. (Capstone)	3
	Public Administration Major Elective, upper-division (3000-4000-level)*	3	Major Elective Outside the Department <sup>‡</sup>	3
	Public Administration Major Elective, upper-division (3000-4000-level)*	3	Free Elective, lower- or upper-division	3
	Free Elective, lower- or upper-division	1	Free Elective, lower- or upper-division	3
	Free Elective, upper-division (3000-4000-level)	3	Free Elective, upper-division (3000-4000-level)	3
	Free Elective, upper-division (3000-4000-level)	3		
	<b>TOTAL CREDIT HOURS</b>	<b>16</b>	<b>TOTAL CREDIT HOURS</b>	<b>15</b>

• If deficient in computer literacy, contact your college academic counselor in the Hobson Academic Services Center, ELLH 124, 325-4411, for approved courses.

\*The eighteen hours in public administration and public policy major elective courses must be chosen from the following: CAS 2033; P SC 3043, 3113, 3123, 3133, 3170, 3173, 3183, 3193, 3220, 3233, 3243, 3253, 3303, 3313, 3323, 3910, 3913, 3960, 3970, 3980, 3990, 4033, 4043, 4143, 4193, 4213, 4220, 4223, 4233, 4603, or 4990. A maximum of six hours credit from 3910, 3960, 3980, 3990, 4033, or 4990. Each course may be taken only once. Course content must be Public Affairs and Administration related.

† The American Political Institutions Major Elective must be chosen from: P SC 3143, 3163, 4273, or 4283.

‡ The six hours of upper-division credit outside the department must be chosen from any upper-division course in statistics or Accounting (ACCT), Economics (ECON), or Management (MGT).

**Bachelor's degrees require a minimum of 48 hours of upper-division (3000-4000) coursework.**

This plan of study should not be used in lieu of academic advisement.

Students who transfer from other institutions (particularly community colleges) must verify credit hour and course requirements with their college academic counselor, ELLH 124, 325-4411, <http://ou.edu/cas>. Please make an appointment for a degree check with your college academic counselor once you have earned 90 hours. Appointments may be scheduled at <https://iadvise.ou.edu/>.