



## INFORMATION CONCERNING GENERAL RULES, REGULATIONS AND MINIMUM REQUIREMENTS

**TOTAL HOURS:** A minimum of 120 semester hours acceptable toward graduation must be completed.

**UPPER-DIVISION HOURS:** A minimum of 48 upper-division semester hours acceptable toward graduation must be completed. OU courses numbered 3000 or above are upper-division. Transfer work is counted as lower-division or upper-division credit depending on the level at which it was offered at the institution where it was earned. Two-year college work is accepted only as lower-division credit.

**ARTS AND SCIENCES HOURS:** At least 80 semester hours of liberal arts and sciences courses are required for a BA degree. At least 55 semester hours of liberal arts and sciences courses are required for a BS degree.

**MAJOR WORK:** A minimum of 30 semester hours must be earned in the major, including a minimum of 15 credit hours at the upper-division level.

**PASS/NO PASS ENROLLMENT:** A maximum of 16 semester hours of free elective credit may be attempted under this option.

**INDIVIDUAL STUDIES (e.g., courses titled "Independent Study"):** A maximum of 12 total semester hours may be counted toward graduation, excluding Honors Reading and Honors Research.

**P.E. COURSES:** No physical education activity courses will be counted toward the 120 semester hours of acceptable credit for graduation.

**SENIOR INSTITUTION HOURS:** A minimum of 60 semester hours applied toward graduation must be earned at senior (4-year) institutions.

**RESIDENCY:**

- At least 15 of the final 30 hours applied toward the degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the awarding institution.
- At least 15 semester hours of upper-division major work must be completed in residence at OU.
- OU correspondence courses are **not** considered resident credit.
- Credits earned via examination are neither resident nor nonresident credit.

**GRADE POINT AVERAGES:** Students must earn a minimum overall 2.00 for each of the following: Combined Retention GPA (all college grades), OU Retention GPA, GPA for all major courses, and GPA for all major courses taken at OU. Some schools and departments of the College have higher minimum grade point averages required for their students.

**SPECIAL DEGREES:** Students may qualify for an Honors degree (cum Laude, Magna cum Laude, or Summa cum Laude) by completing specific requirements of the Honors College. A degree will be earned with Distinction if the student completes at least 60 semester hours at OU with at least a 3.60 combined retention GPA and OU retention GPA. A degree will be earned with Special Distinction if the student completes at least 60 semester hours at OU with at least a 3.90 combined retention GPA and OU retention GPA.

**APPLICATION FOR GRADUATION:** Students must apply for graduation during the term in which they complete their degree requirements in order to graduate in that term. Application forms are available from the College of Arts and Sciences Academic Services office, Ellison Hall, Room 124. The deadline for completion of all coursework to graduate in a particular term is the last day of classes in that term.

**Refer to the OU General Catalog for more complete information.**

### Suggested Semester Plan of Study — German - B490

This plan shows one possible grouping of courses that would allow students to graduate in four years. Please refer to the front of the degree checklist for official requirements. Students must consult with College of Arts and Sciences and/or Department of Modern Languages, Literatures, and Linguistics academic advisers to verify that courses selected each semester fulfill the recommended plan and satisfy university, College of Arts and Sciences, and German major requirements.

Year	FIRST SEMESTER	Hours	SECOND SEMESTER	Hours
<b>FRESHMAN</b>	ENGL 1113, Principles of English Composition (Core I)	3	ENGL 1213, Principles of English Composition (Core I), <b>or</b>	3
	GERM 1115, Beginning German	5	EXPO 1213, Expository Writing (Core I)	5
	MATH (Core I)	3	GERM 1225, Beginning German (continued)	5
	Natural Science with lab (Core II)	4	Natural Science without lab (Core II)	3
			Social Science (Core III)	3
	<b>TOTAL CREDIT HOURS</b>	<b>15</b>	<b>TOTAL CREDIT HOURS</b>	<b>14</b>
<b>SOPHOMORE</b>	GERM 2113, Intermediate German	3	GERM 2223, Intermediate German (continued)	3
	MLLL 3823, German Culture & Thought	3	GERM 2323, German Composition and Conversation	3
	P SC 1113, American Federal Government (Core III)	3	HIST 1483, United States 1492-1865, <b>or</b>	3
	Understanding Artistic Forms (Core IV)	3	1493, United States 1865-Present (Core IV)	3
	Western Civilization & Culture (Core IV), lower-division	3	Non-Western Culture (Core IV)	3
			Free Elective, lower-division	3
	<b>TOTAL CREDIT HOURS</b>	<b>15</b>	<b>TOTAL CREDIT HOURS</b>	<b>15</b>
<b>JUNIOR</b>	GERM 3423, Advanced German Composition	3	GERM 3523, Advanced Conversation, <b>or</b>	3
	GERM 3853, Literature and Film	3	3623, Business German (offered fall only), <b>or</b>	3
	Cognate Major Support Elective, upper-division	3	3723, German for the European Market	3
	Humanities, upper-division, outside major (Gen. Ed.)	3	GERM 4000/5000 Major Elective	3
	Free Elective, lower- or upper-division	3	HIST 3263, Germany 1800-1923, <b>or</b>	3
	Free Elective, lower- or upper-division	1	3603, Germany 1918-1990, <b>or</b>	3
			Approved Course	3
			Free Elective, lower- or upper-division	3
			Free Elective, upper-division (3000-4000-level)	3
	<b>TOTAL CREDIT HOURS</b>	<b>16</b>	<b>TOTAL CREDIT HOURS</b>	<b>15</b>
<b>SENIOR</b>	GERM 4313, Culture and Literature I, <b>or</b>	3	GERM 4333, Topics in 20th Century German Lit. & Culture (Capstone)	3
	GERM 4323, Culture and Literature II	3	GERM 4000/5000, Major Elective	3
	GERM 4000/5000 Major Elective	3	Free Elective, upper-division (3000-4000-level)	3
	Humanities, upper-division, outside major (Gen. Ed.)	3	Free Elective, upper-division (3000-4000-level)	3
	Free Elective, upper-division (3000-4000-level)	3	Free Elective, upper-division (3000-4000-level)	3
	Free Elective, upper-division (3000-4000-level)	3		3
	<b>TOTAL CREDIT HOURS</b>	<b>15</b>	<b>TOTAL CREDIT HOURS</b>	<b>15</b>

\*If deficient in computer literacy, contact your college academic counselor in the Hobson Academic Services Center, ELLH 124, 325-4411, for approved courses.

**Bachelor's degrees require a minimum of 48 hours of upper-division (3000-4000) coursework.**

This plan of study should not be used in lieu of academic advisement.

Students who transfer from other institutions (particularly community colleges) must verify credit hour and course requirements with their college academic counselor, ELLH 124, 325-4411, <http://ou.edu/cas>. Please make an appointment for a degree check with your college academic counselor once you have earned 90 hours. Appointments may be scheduled at <https://iadvise.ou.edu/>.