

INFORMATION CONCERNING GENERAL RULES, REGULATIONS AND MINIMUM REQUIREMENTS

TOTAL HOURS: A minimum of 144 semester hours acceptable toward graduation must be completed.

UPPER-DIVISION HOURS: A minimum of 48 upper-division semester hours acceptable toward graduation must be completed. OU courses numbered 3000 or above are upper-division. Transfer work is counted as lower-division or upper-division credit depending on the level at which it was offered at the institution where it was earned. Two-year college work is accepted only as lower-division credit.

ARTS AND SCIENCES HOURS: At least 80 semester hours of liberal arts and sciences courses are required for a BA degree. At least 55 semester hours of liberal arts and sciences courses are required for a BS degree.

MAJOR WORK: A minimum of 39 semester hours must be earned in the major, including a minimum of 15 credit hours at the upper-division level.

PASS/NO PASS ENROLLMENT: A maximum of 16 semester hours of free elective credit may be attempted under this option.

INDIVIDUAL STUDIES (e.g., courses titled "Independent Study"): A maximum of 12 total semester hours may be counted toward graduation, excluding Honors Reading and Honors Research.

P.E. COURSES: No physical education activity courses will be counted toward the 120 semester hours of acceptable credit for graduation.

SENIOR INSTITUTION HOURS: A minimum of 60 semester hours applied toward graduation must be earned at senior (4-y ear) institutions.

RESIDENCY:

- At least 15 of the final 30 hours applied toward the degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the awarding institution.
- At least 15 semester hours of upper-division major work must be completed in residence at OU.
- OU correspondence courses are *not* considered resident credit.
- Credits earned via examination are neither resident nor nonresident credit.

GRADE POINT AVERAGES: Students must earn a minimum overall 3.20 for each of the following: Combined Retention GPA (all college grades), OU Retention GPA, GPA for all major courses, and GPA for all major courses taken at OU. Some schools and departments of the College have higher minimum grade point averages required for their students.

SPECIAL DEGREES: Students may qualify for an Honors degree (cum Laude, Magna cum Laude, or Summa cum Laude) by completing specific requirements of the Honors College. A degree will be earned with Distinction if the student completes at least 60 semester hours at OU with at least a 3.60 combined retention GPA and OU retention GPA. A degree will be earned with Special Distinction if the student completes at least 60 semester hours at OU with at least a 3.90 combined retention GPA and OU retention GPA.

APPLICATION FOR GRADUATION: Students must apply for graduation during the term in which they complete their degree requirements in order to graduate in that term. The graduation application is available on line on your Ozone site. Deadlines for the OU Graduation Application are: **March 1** for Spring certification and the University of Oklahoma Commencement book; **July 1** for Summer graduation certification; and **October 1** for Fall graduation certification.

Suggested Semester Plan of Study

BACHELOR OF ARTS IN INFORMATION STUDIES AND MASTER OF LIBRARY AND INFORMATION STUDIES - A560/F651

This plan shows one possible grouping of courses that would allow students to graduate in five years. Please refer to the front of the degree checksheet for official requirements. Students must consult with College of Arts and Sciences and/or School of Library and Information Studies academic advisers to verify that courses selected each semester fulfill the recommended plan and satisfy university, College of Arts and Sciences, and Information Studies major requirements.

Year	First Semester	Hours	Second Semester	Hours
Freshman	ENGL 1113, Principles of English Composition (Core I)	3	COMM 2613, Public Speaking	3
	MATH 1743, Calculus I Business, Life & Social Sciences (Core I)	3	ENGL 1213, Principles English Composition (Core I) or EXPO 1213, Expository Writing (Core I)	3
	PSC 1113, American Federal Government (Core III)	3	HIST 1483, United States 1492-1865, or HIST 1493, United States 1865-Present (Core IV)	3
	Beginning Foreign Language (Core I)	5	Beginning Foreign Language (Core I)	5
	TOTAL CREDIT HOURS	14	TOTAL CREDIT HOURS	14
Sophomore	Interpersonal Communication Requirement‡	3	ECON 1123, Principles of Economics – Micro	3
	ECON 1113, Principles of Economics – Macro	3	Statistics Course: COMM 2513 or ECON 2843 or MATH 4753 or PSY/SOC 3123 or PSY 2003 or PSY 2113	3
	LIS 2003, Introduction to Information Studies	3	Natural Science without lab (Core II)	3
	Intermediate Foreign Language	3	Non-Western Culture (Core IV)	3
	Natural Science with lab (Core II)	4	Organizational Communication Requirement (1 of 6 options to share with MLIS elective) ‡	3
		Free Elective, lower-division	1	
	TOTAL CREDIT HOURS	16	TOTAL CREDIT HOURS	16
Junior	LIS 5643 Intro to Data Analytics	3	Technical Writing Requirement	3
	LIS 4063/5063, Info & Comm Tech (shared with MLIS core)	3	LIS 5683 Database Design for Info Orgs (shared with MLIS elective)	3
	Information and Enterprise Requirement‡	3	Humanities, upper-division, outside major (Gen. Ed.)	3
	Western Civilization & Culture (Core IV)	3	Understanding Artistic Forms (Core IV)	3
	Free Elective, upper-division (3000-4000-level)	3	Information Technology Requirement (1 of 6 options to share with MLIS elective)‡	3
	TOTAL CREDIT HOURS	15	TOTAL CREDIT HOURS	15
Senior	LIS 4663, In formation Studies Capstone (Capstone)	3	LIS 4823 Internship in Information Studies	3
	Leadership Requirement‡	3	Information in Society Requirement (1 of 6 options to share with MLIS elective)‡	3
	Humanities, upper-division, outside major (Gen. Ed.)	3	Free Elective, upper-division (3000-4000-level)	3
	Free Elective, upper-division (3000-4000-level)	3	Free Elective, upper-division (3000-4000-level)	3
	Free Elective, upper-division (3000-4000-level)	3	Free Elective, lower- or upper-division	3
	TOTAL CREDIT HOURS	15	TOTAL CREDIT HOURS	15
5 th Year	LIS 5033, Information and Knowledge Society	3	LIS 5713, Research Methods	3
	LIS 5023, Mgt Information and Knowledge Organizations	3	LIS 5053, Information Users in the Knowledge Society	3
	LIS 5043, Organization Information and Knowledge Resources	3	MLIS Graduate Level Elective	3
	MLIS Graduate Level Elective	3	MLIS Graduate Level Elective	3
	TOTAL CREDIT HOURS	12	TOTAL CREDIT HOURS	12

A grade of C or better is required in each major course.

‡ The School of Library and Information Studies requires a minimum of 27 upper-division hours within the major; therefore, some of the approved major courses must be chosen at the upper-division level to ensure this requirement is met.

Bachelor's degrees require a minimum of 48 hours of upper-division (3000-4000) coursework.

This plan of study should not be used in lieu of academic advisement.

Students who transfer from other institutions (particularly community colleges) must verify credit hour and course requirements with their college academic counselor, ELLH 124, 325-4411, <http://ou.edu/cas>.

Please make an appointment for a degree check with your college academic counselor once you have earned 90 hours. Appointments may be scheduled at <https://iadvise.ou.edu/>.