For Students Entering the Oklahoma State System for Higher Education:
Summer 2016 through Spring 2017

Minimum Credit Hours and Grade Point Averages Required

<table>
<thead>
<tr>
<th>Total Hours</th>
<th>Upper-Division Within Total</th>
<th>Grade Point Averages:</th>
</tr>
</thead>
<tbody>
<tr>
<td>144</td>
<td>48</td>
<td>Overall &amp; Major: Combined OU/Transfer - 3.20 OU - 3.20</td>
</tr>
<tr>
<td>Major Hours</td>
<td>39</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Upper-Division Within Major</td>
<td>27</td>
</tr>
</tbody>
</table>

48 Upper-Division Hours REQUIRED

OU encourages students to complete at least 30 hours of applicable coursework each year to have the opportunity to graduate in four years.

GENERAL EDUCATION AND COLLEGE REQUIREMENTS

Courses graded P/NP will not apply.

Courses for fulfillment of General Education and College of Arts & Sciences requirements must be from the approved General Education course list published in the Class Schedule or at http://www.ou.edu/enrollment/home/

University-Wide General Education (minimum 40 hours) and College of Arts and Sciences Requirements

Core Area I: Symbolic and Oral Communication (9-22 hours, 3-6 courses)

1. English Composition
   - 6 hours, 2 courses
   - English Composition, Principles of English Composition
   - 1213, Principles of English Composition
   - EXPO 1213, Expository Writing

Core Area II: Natural Science (7 hours, 2 courses) including one laboratory component.

1. Biological Science
   - Chosen from the following approved General Education designators: BIOL, HES, MBIO, or PHIO.
2. Physical Science
   - Chosen from the approved General Education designators: AGISC, ASTR, CHEM, GEOG, GEOL, GPHY, METR, or PHYS.

Core Area III: Social Science (6 hours, 2 courses)

1. Political Science 1113, American Federal Government
2. ____________________________

Core Area IV: Humanities (18 hours, 6 courses)

1. Understanding Artistic Forms (3 hours, 1 course)
2. ____________________________

Core Area V: Senior Capstone Experience (3 hours, 1 course)

• College of Arts and Sciences Requirements: College requirements are not automatically fulfilled by a previous degree.

Some courses required for the major may also fulfill University General Education and/or College of Arts & Sciences Requirements

MAJOR REQUIREMENTS

MLIS COMPONENT—36 Hours

A grade of C or better is required in each major course. Information Studies category courses must be completed within a maximum of two attempts per course.

Information Studies - 18 hours (LIS)

1. 3003 Intro. to Information Studies
2. 4063/5063 Info & Comm. Tech (shared)
3. 4223/5223 Tech Inf Mgt (shared)
4. 4633/5633 Design & Implementation of Web-based Info Services (shared)
5. 4663 Information Studies Capstone
6. 4823 Internship in Information Studies

Information and Enterprise - 3 hours

Select one course from approved listings available from Library & Information Studies

Interpersonal Communication - 3 hours

Select one course from approved listings available from Library & Information Studies

Organizational Communication - 3 hours

Select one course from approved listings available from Library & Information Studies

Leadership - 3 hours

Select one course from approved listings available from Library & Information Studies

Information in Society - 3 hours

Select one course from approved listings available from Library & Information Studies

Information Technology - 3 hours

Select one course from approved listings available from Library & Information Studies

Technical Writing - 3 hours

Select one course from approved listing available from Library & Information Studies

MAJOR SUPPORT REQUIREMENTS

Economics - 6 hours (ECON)
1. 1113 Principles of Economics--Macro
2. 1123 Principles of Economics--Micro

Mathematics - 3 hours (MATH)
1. 1743 Calculus for Business, Life & Social Sci.

Public Speaking - 3 hours
COMM 2613 Public Speaking

Statistics - 3 hours
COMM 2513 Intro. to Statistics
ECON 2843 Elements of Statistics
MATH 4753 Applied Stat. Methods
PSC/SOC 3123 Social Statistics
PSY 2003 Understanding Statistics
PSY 2113 Research Methods I: Stats

MLIS CORE—18 Hours (3 shared)

1. LIS 5023 Mgt of Information & Knowledge Orgs
2. LIS 5533 School Library Center Administration
3. LIS 5043 Organization of Info & Knowledge Resources
4. LIS 5053 Info Users in the Knowledge Society
5. LIS 5063 Info & Comm Tech. (shared)
6. LIS 5713 Res. Methods OR LIS 5733 Eval. Methods

MLIS GRADUATE ELECTIVES - 18 Hours (9 shared)

1. LIS 5223 Inf. Tech Mgt (shared)
2. LIS 5633 Design & Impl. Web-based Info Svcs. (shared)
3. LIS 5233 Database Design for Info Orgs (shared)
4. Plus 9 Hours from the list below:
   - LIS 5123 Lit & Methods Readers’ Advisory Sys
   - LIS 5133 Biomedical Bibliography & Ref Materials
   - LIS 5163 Biomedical Databases
   - LIS 5173 Multicultural Librarianship
   - LIS 5183 Books & Materials for Children
   - LIS 5193 Books & Materials for Young Adults
   - LIS 5253 Community Relations & Advocacy
   - LIS 5283 Library Center Administration
   - LIS 5343 Archival Concepts & Traditions
   - LIS 5403 Cataloging & Classification
   - LIS 5413 Indexing & Abstracting
   - LIS 5443 Collection Development & Management
   - LIS 5463 Archival Representation & Use
   - LIS 5503 Information Literacy & Instruction
   - LIS 5513 Information Sources & Services
   - LIS 5533 Introduction to Instructional Technology
   - LIS 5563 Archival Appraisal
   - LIS 5563 Preservation of Information Materials
   - LIS 5823 Internship in Library/Information Centers
   - LIS 5920 Directed Research (1-3 hours)
   - LIS 5940 Directed Project (1-3 hours)
   - LIS 5960 Directed Readings (1-3 hours)
   - LIS 5970 Special Topics/Seminar (1-3 hours)
   - LIS 5980 Research for Master’s Thesis (2-6 hours)
   - LIS 5990 Special Problems (1-3 hours)

End of Program Assessment Options

In addition to course requirements, the Graduate College requires all candidates for an advanced degree to complete an end of program assessment. For the MLIS, the School offers three options:
1. Comprehensive examination
2. Thesis
3. Portfolio

Free Electives

Electives to bring total applicable hours to 144 including 48 upper-division hours.
### INFORMATION CONCERNING GENERAL RULES, REGULATIONS AND MINIMUM REQUIREMENTS

**TOTAL HOURS:** A minimum of 144 semester hours acceptable toward graduation must be completed.

**UPPER-DIVISION HOURS:** A minimum of 48 upper-division semester hours acceptable toward graduation must be completed. OU courses numbered 3000 or above are upper-division.

Transfer work is counted as lower-division or upper-division credit depending on the level at which it was offered at the institution where it was earned. Two-year college work is accepted only as lower-division credit.

**ARTS AND SCIENCES HOURS:** At least 80 semester hours of liberal arts and sciences courses are required for a BA degree. At least 55 semester hours of liberal arts and sciences courses are required for a BS degree.

**MAJOR WORK:** A minimum of 39 semester hours must be earned in the major, including a minimum of 15 credit hours at the upper-division level.

**PASS/NO PASS ENROLLMENT:** A maximum of 16 semester hours of free elective credit may be attempted under this option.

**INDIVIDUAL STUDIES (e.g., courses titled “Independent Study”):** A maximum of 12 total semester hours may be counted toward graduation, excluding Honors Reading and Honors Research.

**P.E. COURSES:** No physical education activity courses will be counted toward the 120 semester hours of acceptable credit for graduation.

**SENIOR INSTITUTION HOURS:** A minimum of 60 semester hours applied toward graduation must be earned at senior (4-year) institutions.

**RESIDENCY:**

- At least 15 of the final 30 hours applied toward the degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the awarding institution.
- At least 15 semester hours of upper-division major work must be completed in residence at OU.
- OU correspondence courses are not considered resident credit.

**GRADE POINT AVERAGES:** Students must earn a minimum overall 3.20 for each of the following: Combined Retention GPA (all college grades), OU Retention GPA, GPA for all major courses, and GPA for all major courses taken at OU. Some schools and departments of the College have higher minimum grade point averages required for their students.

**SPECIAL DEGREES:** Students may qualify for an Honors degree (cum Laude, Magna cum Laude, or Summa cum Laude) by completing specific requirements of the Honors College. A degree will be earned with Distinction if the student completes at least 60 semester hours at OU with at least a 3.60 combined retention GPA and OU retention GPA. A degree will be earned with Special Distinction if the student completes at least 60 semester hours at OU with at least a 3.90 combined retention GPA and OU retention GPA.

**APPLICATION FOR GRADUATION:** Students must apply for graduation during the term in which they complete their degree requirements in order to graduate in that term. The graduation application is available on line on your Ozone site. Deadlines for the OU Graduation Application are: March 1 for Spring certification and the University of Oklahoma Commencement book; July 1 for Summer graduation certification; and October 1 for Fall graduation certification.

### Suggested Semester Plan of Study

**BACHELOR OF ARTS IN INFORMATION STUDIES AND MASTER OF LIBRARY AND INFORMATION STUDIES - A560/F651**

This plan shows one possible grouping of courses that would allow students to graduate in five years. Please refer to the front of the degree checksheet for official requirements. Students must consult with College of Arts and Sciences and/or School of Library and Information Studies academic advisers to verify that courses selected each semester fulfill the recommended plan and satisfy university, College of Arts and Sciences, and Information Studies major requirements.

<table>
<thead>
<tr>
<th>Year</th>
<th>First Semester</th>
<th>Hours</th>
<th>Second Semester</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Freshman</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENGL 1113, Principles of English Composition (Core I)</td>
<td>3</td>
<td>COMM 2613, Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>MATH 1743, Calculus I Business, Life &amp; Social Sciences (Core I)</td>
<td>3</td>
<td>ENGL 1213, Principles English Composition (Core I) or EXPO 1213, Expository Writing (Core I)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PSC 1111, American Federal Government (Core III)</td>
<td>3</td>
<td>HIST 1483, United States 1492-1865, or HIST 1493, United States 1865-Present (Core IV)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Beginning Foreign Language (Core I)</td>
<td>5</td>
<td>Beginning Foreign Language (Core I)</td>
<td>5</td>
</tr>
<tr>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>14</td>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>14</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Sophomore</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Interpersonal Communication Requirement‡</td>
<td>3</td>
<td>ECON 1123, Principles of Economics - Micro</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>ECON 1113, Principles of Economics - Macro</td>
<td>3</td>
<td>Statistics Course: COMM 2513 or ECON 2843 or MATH 4753 or PSY/SOC 3123 or PSY 2003 or PSY 2113</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>LIS 2003, Introduction to Information Studies</td>
<td>3</td>
<td>Natural Science without lab (Core II)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Intermediate Foreign Language</td>
<td>3</td>
<td>Non-Western Culture (Core IV)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Natural Science with lab (Core II)</td>
<td>4</td>
<td>Organizational Communication Requirement (1 of 6 options to share with MLIS elective) ‡</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Free Elective, lower-division</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>16</td>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>16</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Junior</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>LIS 4223/5223, Info Tech Mgt (shared with MLIS elective)</td>
<td>3</td>
<td>Technical Writing Requirement</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>LIS 4063/5063, Info &amp; Comm Tech (shared with MLIS core)</td>
<td>3</td>
<td>LIS 4633/5633, Design &amp; Implementation Web-based Info Services (shared with MLIS elective)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Information and Enterprise Requirement‡</td>
<td>3</td>
<td>Humanities, upper-division, outside major (Gen. Ed.)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Western Civilization &amp; Culture (Core IV)</td>
<td>3</td>
<td>Understanding Artistic Forms (Core IV)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free Elective, upper-division (3000-4000-level)</td>
<td>3</td>
<td>Information Technology Requirement (1 of 6 options to share with MLIS elective)‡</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>15</td>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Senior</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>LIS 4663, In formation Studies Capstone (Capstone)</td>
<td>3</td>
<td>LIS 4823 Internship in Information Studies</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Leadership Requirement‡</td>
<td>3</td>
<td>Information in Society Requirement (1 of 6 options to share with MLIS elective)‡</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Humanities, upper-division, outside major (Gen. Ed.)</td>
<td>3</td>
<td>Free Elective, upper-division (3000-4000-level)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free Elective, upper-division (3000-4000-level)</td>
<td>3</td>
<td>Free Elective, upper-division (3000-4000-level)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free Elective, upper-division (3000-4000-level)</td>
<td>3</td>
<td>Free Elective, lower- or upper-division</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>15</td>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>5th Year</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>LIS 5033, Information and Knowledge Society</td>
<td>3</td>
<td>LIS 5713, Research Methods OR LIS 5733 Evaluation Methods</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>LIS 5023, Mgt Information and Knowledge Organizations</td>
<td>3</td>
<td>LIS 5053, Information Users in the Knowledge Society</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>LIS 5043, Organization Information and Knowledge Resources</td>
<td>3</td>
<td>MLIS Graduate Level Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>MLIS Graduate Level Elective</td>
<td>3</td>
<td>MLIS Graduate Level Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>12</td>
<td><strong>TOTAL CREDIT HOURS</strong></td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

A grade of C or better is required in each major course.

‡ The School of Library and Information Studies requires a minimum of 27 upper-division hours within the major; therefore, some of the approved major courses must be chosen at the upper-division level to ensure this requirement is met.

Bachelor's degrees require a minimum of 48 hours of upper-division (3000-4000) coursework.

This plan of study should not be used in lieu of academic advisement.

Students who transfer from other institutions (particularly community colleges) must verify credit hour and course requirements with their college academic counselor, ELLH 124, 325-4411, http://ou.edu/cas.

Please make an appointment for a degree check with your college academic counselor once you have earned 90 hours. Appointments may be scheduled at https://iadvise.ou.edu/.